



2017-2018 Bluefield College Enrollment/Waiver Instructions

DEADLINE FOR ENROLLMENT/WAIVER FORM SUBMISSION IS SEPTEMBER 1, 2017

*Not all plans are considered comparable, such as out-of-state Medicaid plans or regional HMOs.
Your current plan must provide coverage in the Bluefield, VA area.*

ONLINE ENROLLMENT/WAIVER PROCESS

To enroll in or waive the Student Health Insurance Plan for the 2017-2018 policy year:

1. Log on to: www.gallagherstudent.com/bluefield.
2. Click on 'Student Waive/Enroll'
3. Create a user account or Log in (if a returning user).
4. Select the 'I want to Waive' or the 'I want to Enroll' button. If waiving the insurance, you'll need information found on your current health insurance ID card. Upon completing your online form you will be asked to review the information provided and click 'submit' to complete the process. Immediately upon submitting your Online Form you will receive a reference number.

***If a form is not submitted by the deadline, you will remain enrolled in and billed for the Student Health Insurance Plan for the entire policy year.**

Questions? Contact Gallagher Student Health & Special Risk toll free (877) 307-6171 or by going to the Gallagher website and clicking on the Customer Service link.