Bluefield College Sports Medicine Portal Registration Instructions

Step 1. Go to the following website blueocean.edh.com

Step 2. Click the New User hyperlink below the log in screen

S Welcome	× +
← → C 🔒 https://blue	ocean.edh.com
Login to Your Account User ID	
Password	n

Need Help? / New User / Camp Registration

You will then see this screen. Stay on the New User Registration Tab

🚯 Forgot L	ogin Credentials	×	+					
\leftrightarrow \rightarrow c	https:/	//blueocean	.edh.com/Lo	ginCredentials.	aspx			
				Login Credentia	ge Is			
		The:	e options are a	allowed only for E	mployees	/ Students		
New User	Registration	Forgot Cre	dentials	Activate Creder	ntials	Camp R	egistration	
			N	lew User Registra	tion			
Step 1 : Sch	ool Identificatio	n						
School Coo	e :	*						
B S Generate N								
		Type the cod	e from the im	nage				
				Continue				
Step 2 : Use	Validation							
Step 3 : Net	User Registrati	ion						

Step 3. Type in the School Code (it is case sensitive): BCADS

Step 4. Type in the Captcha on the screen

Next you will see this screen below

** Warning you must know your Bluefield Student ID# to register**

Step 5. Please fill everything out in its entirety on the "New User Registration Tab and then hit continue.

Login Credentials These options are allowed only for Employees / Students. New User Registration New User Registration Step 1 : School Identification Step 2 : User Validation Student ID : * Middle Initial : Student ID : * Date of Birth : Continue Cancel		ſ	Back to Login Page		
These options are allowed only for Employees / Students. New User Registration Camp Registration Step 1 : School Identification • Step 2 : User Validation • Student ID : • First Name : • Middle Initial : • Date of Birth : • E-Mail ID : • Continue Cancel			Login Credentials		
New User Registration Forgot Credentials Activate Credentials Camp Registration Step 1: School Identification New User Registration New User Registration Step 2: User Validation Student ID Student ID : • First Name : • Middle Initial : • Last Name : • Date of Birth : IIII Continue Cancel		These options are	allowed only for Employees / Stu	udents.	
New User Registration Step 1 : School Identification N Student ID : • First Name : • Middle Initial : • Last Name : • Date of Birth : • E-Mail ID : • Continue Cancel	New User Registration	Forgot Credentials	Activate Credentials C	amp Registration	
Step 1 : School Identification > Stup 2 : User Validation Student ID : • First Name : • Middle Initial : · Last Name : • Date of Birth : · E-Mail ID : • Continue Cancel			New User Registration		
Step 2 : User Validation Student ID : • First Name : • Middle Initial : . Last Name : • Suffix : . Date of Birth : . E-Mail ID : . Continue Cancel	Step 1 : School Identificatio	n			~
Student ID : First Name : • Middle Initial : Last Name : • Suffix : • Date of Birth : • E-Mail ID : • Continue Cancel	Step 2 : User Validation				^
First Name : • Middle Initial : Last Name : • Suffix : Date of Birth : • E-Mail ID : Continue Cancel	Student ID :	*			
Last Name : Suffix : Date of Birth : E-Mail ID : • Continue Cancel	First Name :	•	Middle Initial :		
Date of Birth : E-Mail ID : *	Last Name :	*	Suffix :	Ţ	
Continue Cancel	Date of Birth :	*	E-Mail ID :		
		C	Continue Cancel		

** Please use your Bluefield college email if at all possible** If not we will change it later.

Next you will see the screen below. Please complete this page in its entirety. When filling out class please use (i.e. freshman, Sophomore etc.) Then click save. At this point it will come to us for approval.

	These options a	re allowed d	only for Employees / Students	5.	
New User Registration	Forgot Credentials	Activate	Credentials Camp Re	gistration	
-	(New User	Registration		
Step 1 : School Identificat	tion				
Step 2 : User Validation					
Step 3 : New User Registr	ation				
		Stude	nt Details		
Student ID :	123456	-	SSN:		
First Name :	Victor	-	Middle Initial :	E	
ast Name :	Ram	-	Suffix :		-
Date of Birth :	01-01-1900		Gender :	Select	-
Marital Status :	Select	*	Enrollment Date :	05-09-2019	
Height :	Feet Inches		Weight (lbs) :		
International Student?				Add Photo	
Primary Coort			Sport Position -	Salast	-
· · · ·	select	•	sport rosition :		_
lersey Number :			Class :	Select	- I
Address Line 1 :		*	Address Line 2 :		
City :		*	State :	Select	-
Zip :		*	Email :	veram@bluefield.edu	*
Home Phone :	()		Mobile Phone :	()	
Notes:					1