



**NEW OPPORTUNITY  
SCHOOL FOR WOMEN**  
BLUEFIELD COLLEGE

# PROGRAM APPLICATION

Please read and follow the directions carefully.  
If a question does not apply to you, write in  
the blank "not applicable" or "N/A".

Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Full Name of Applicant \_\_\_\_\_

Name that you wish to be called \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_ (other) \_\_\_\_\_

Driver's License \_\_ yes \_\_ no    Health Insurance \_\_ yes \_\_ no    Medical Card \_\_ yes \_\_ no

Marital Status (choose one)    \_\_ Single (never married)    \_\_ Married    \_\_ Divorced    \_\_ Widowed

Number of children and their ages \_\_\_\_\_

Name, relationship and age of all persons currently living in your home:

Name	Relationship	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Your ethnic origin (optional): White\_\_ African American \_\_ Asian or Pacific Islander \_\_  
Hispanic \_\_ American Indian or Native Alaskan \_\_ Other \_\_

(Information requested is voluntary. It will not be used in making admission decisions, but  
is collected for institutional research and reporting purposes.)

# PROGRAM APPLICATION

(CONTINUED)

## Educational Experience

Please list and give dates of any high schools, colleges, businesses, or vocational schools that you have attended and degrees or certificates awarded to you, including a GED. (Attach an extra sheet of paper if necessary.)

<u>DATE</u>	<u>SCHOOL</u>	<u>HIGHEST LEVEL OF EDUCATION</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

## Job Experience

List any jobs that you have held since high school and the approximate date you held the job. Briefly describe your duties in each position. Please start with your most recent work experience. (Attach an extra sheet of paper if necessary.)

<u>DATE</u>	<u>POSITION/EMPLOYER</u>	<u>DUTIES</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Are you currently employed? ☐ yes ☐ no If yes, how many hours a week do you work? \_\_\_\_\_

If you have recently stopped working, please state the reason.

\_\_\_\_\_  
\_\_\_\_\_

Please list any volunteer work you may have done in your community, church or school.

\_\_\_\_\_  
\_\_\_\_\_

Have you previously had career courses or career counseling? ☐ yes ☐ no If yes, please give date and describe.

\_\_\_\_\_

Have you applied to college or vocational school within the last year? ☐ yes ☐ no

If yes, list the school \_\_\_\_\_ Have you been accepted? ☐ yes ☐ no

When do you plan to begin? \_\_\_\_\_

# PROGRAM APPLICATION

## (CONTINUED)

Because the New Opportunity School for Women seeks to serve those of limited financial resources, income will be a strong consideration in choosing participants for the program. Please check the category that best represents your *family* income. (Be prepared to submit recent tax forms if requested.)

☐ 0-\$10,000 per year      ☐ \$10,000-\$15,000 per year      ☐ \$15,000-\$20,000 per year

If over \$20,000 per year please list amount \$\_\_\_\_\_ per year.

List sources of income. (For example: your work, your husband's work, alimony, welfare benefits, etc.)

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List any recent unusual financial difficulties. Please explain.

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Have you ever been convicted of a felony or misdemeanor by any court including local, state, federal or military? ☐ yes ☐ no If yes, please give a date and explain.

How did you hear of the New Opportunities School for Women? \_\_\_\_\_

There is a limited amount of money available for child care and travel expenses. Please list the total amount of money required for *travel expenses* to come to Bluefield for the three-week session, if any.

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Please list the total amount of money required for *child care expenses* while in Bluefield for the three-week session, if any. \_\_\_\_\_

Please understand that the three-week residential program generally requires physical activities including but not limited to walking (i.e., walking to and from class, fieldtrips, etc.), climbing stairs, and sitting for long periods of time (i.e., class, riding in a vehicle, etc.). Please know that the New Opportunity School for Women takes very seriously its role to host a number of participants in each session, and will require each participant to conduct herself in a safe and productive manner.

If selected, I agree to attend the entire three-week program of the New Opportunity School for Women and participate fully in all scheduled activities.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

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# **PROGRAM APPLICATION**

## **(CONTINUED)**

Attach to this application two letters of recommendation from people who know you well (i.e., ministers, teachers, employers, social workers, volunteer coordinators or relatives.) Please ask that they describe their relationship to you, how long they have known you, and why they feel you would be a good candidate for this program. They should also include their contact information and phone number on their letter.

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Please write one or more pages about why you want to attend the New Opportunity School for Women and how you think it will help you. Feel free to discuss any unique circumstances that you think merit considerations. Without this personal statement and two letters of recommendation, your application will not be considered. You may use extra sheets of paper.

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PLEASE SEND THIS COMPLETED APPLICATION TO:  
New Opportunity School for Women at Bluefield College  
3000 College Avenue, Bluefield VA, 24605