

Tuition and Fees Agreement



<input type="checkbox"/> Trad	<input type="checkbox"/> Online	<input type="checkbox"/> Dual Enrollment	<input type="checkbox"/> Audit	<input type="checkbox"/> Special
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Student Information

Student Name: _____ Student ID#: _____ SSN: _____

Permanent Address (Street-City-State-Zip): _____

Home Phone: _____ Cell Phone: _____ Cell phone carrier: _____

Non BC Email Address: _____

Nearest Reference Contact (Friend/Relative): _____ Reference Contact Phone: _____

Reference Contact Address (Street-City-State-Zip): _____

Student Financial Agreement and Acknowledgement

Financial Obligation:

I understand tuition and fee charges are due and payable by the financial deadline each semester and I am solely liable for payment of all student account charges, regardless of financial aid, company reimbursement, or other aid to which I may be entitled. If I change my educational plans, I will take the appropriate steps to adjust my schedule or withdraw from the college. I further understand in the event I withdraw from a course after the refund period my financial aid awards may be reduced or reversed based on federal regulations. I also understand non-attendance in a class will NOT relieve my financial responsibility but may affect my financial aid awards. I authorize Bluefield College to utilize my Title IV federal funds to cover all charges applied to my student account.

Regulations:

I understand official communication from the college is transmitted via BC email, and I am charged with knowledge of the information transmitted by the College to my BC email. I agree to regularly review my BC email account. I further acknowledge it is my responsibility to be aware of and comply with college policies and procedures including the policy for Student Accounts and the policy for the refund of tuition, fees, room and board charges. I understand I am bound by these policies for the duration of my enrollment at Bluefield College and until all charges are paid in full.

Financial Clearance:

I understand I am obligated to complete payment arrangements through an approved payment option to cover all tuition and fee charges each semester by the financial clearance deadline published in our Academic Calendar. Failure to receive financial clearance from Student Accounts in BC Central will result in enrollment cancellation. I further understand that failure to make payments on any indebtedness to the college when due is considered sufficient cause, until the debt is settled with verified funds, to: 1) prevent enrollment, and 2) withhold diploma, grade reports and transcript of records.

Delinquent Accounts:

I understand if I fail to pay my tuition and fee balance through an approved payment option, and the balance is not paid in full by the end of each semester, my account will be considered delinquent. I also understand that if my account remains delinquent, my account is subject to, at the college's discretion, placement with a third party collection agency. I further understand if my account is placed with a third party collection agency, I hereby waive my right to notice of such default, presentment and dishonor, as well as any right to any statute of limitations.

I authorize Bluefield College and its agents, representatives, attorneys and contractors (including collection agencies) to contact me through my mobile phone, home phone and email, including by way of text and automated message calls, for purposes of collecting any portion of my student account balance. I further agree in the event I change my name or address I shall notify Bluefield College of such change within thirty days by submitting a change of address form to BC Central.

Acknowledgement:

I have read and agree to the above information.

Student signature: _____ Date: _____

Guardian signature: _____ Date: _____

If you opt to not receive text messages from Bluefield College, please sign below:

Student signature: _____ Date: _____

Guardian signature: _____ Date: _____

*The signature of legal guardian is required for all students under age 18.

smb/amw 06-09-2016