

Bluefield College's Appalachian Festival Vendor Application Form



Appalachian Festival
Saturday April 13, 2013
10AM-4PM

Organization or Business name _____

Contact person _____

Address _____

Address _____

Email address _____

Phone number _____

Items for sale or demonstration (if applicable) _____

Please read the following information. If you understand and agree to the terms of the Appalachian Festival Committee, please sign this form and mail or email to:

Bluefield College Appalachian Festival Committee, ATTN: Kristy Stout 3000 College Drive Box 19, Bluefield, VA, 24605 or kstout@bluefield.edu.

- 1) The Appalachian Festival is a family function. No alcohol, tobacco, or foul language will be tolerated. Vendors who do not abide by these rules will be asked to leave.
- 2) The Appalachian Festival committee will review all vendor applications and determine if your booth is appropriate for the fair. When this decision is made, you will be contacted.
- 3) One long table will be provided for each booth area. If you need more, you may bring up to 2 more long tables. Small canopies for your booth area are encouraged, but not required.
- 4) Set up time is Saturday, April 13th is 8:00AM-9:30AM. Please be set up promptly by 9:30AM.
- 5) Tear down will be at 4PM. Please do not tear down early.
- 6) There is no charge for your vendor spot. Your booth area will be chosen for you by the Appalachian Festival Committee.
- 7) Lunch will be sold in the Bluefield College cafeteria, as well as food vendors set up on campus. Please make arrangements ahead of time to have someone cover your booth, while you go eat or bring your lunch, so you can stay at your booth. We will not be able to deliver lunch to your booth this year.
- 8) If you have questions, please contact Kristy Stout at 276-326-4246 or kstout@bluefield.edu.

I agree to these terms for the Appalachian Festival scheduled for April 13th, 2013.

Signature _____

Date _____