

Bluefield College's Appalachian Festival Vendor Application Form



Appalachian Festival Saturday April 9, 2016 10AM-4PM

Organization or Business name _____

Contact person _____

Address _____

Address _____

Email address _____

Phone number _____

Items for sale or demonstration (if applicable) _____

Please read the following information. If you understand and agree to the terms of the Appalachian Festival Committee, please sign this form and mail or email to:

Bluefield College Appalachian Festival Committee, ATTN: Eric Mason 3000 College Drive, Bluefield, VA, 24605 or appalachia@bluefield.edu

- 1) All vendor applications must be received by March 28.
- 2) The Appalachian Festival is a family function. No alcohol, tobacco, or foul language will be tolerated. Vendors who do not abide by these rules will be asked to leave.
- 3) The Appalachian Festival committee will review all vendor applications and determine if your booth is appropriate for the festival. When this decision is made, you will be contacted.
- 4) One six-foot table will be provided for each booth area. If you need more, you may bring up to 2 more similar tables. **Canopies must be securely anchored to the ground with heavy spikes or weights. Small wire stakes will not be allowed.**
- 5) Set up time is Saturday, April 9, 8:00AM-9:30AM. Please be set up promptly by 9:30AM.
- 6) Tear down will not begin until 4:00PM. Please do not tear down prior to that time.
- 7) There is \$10.00 fee for each vendor spot. Your booth area will be chosen for you by the Appalachian Festival Committee.
- 8) Lunch will be sold in the Bluefield College cafeteria and by food vendors on campus.
- 9) Food vendors are required to abide by Tazewell County Health Department regulations.
- 10) If you have questions, please contact Eric Mason at 276-326-4203 or at appalachia@bluefield.edu

I agree to these terms for the Appalachian Festival scheduled for April 9, 2016

Signature

Date